



LIBRARY BOARD MEETING: Monday, April 13, 2026

TIME: 4:30 PM

PLACE: Cadott Community Library

Virtual: bit.ly/caLibraryBoard

AGENDA:

1. Call to order:
 - a. Roll call: Present: **Mackie, Kaste, Kotek, Skalecki (Virtual), Sturz, and Johnson (Director)**
 - b. Compliance with open meeting law - **Yes**
 - c. Action – Agenda : **Mackie, Motion to table Item 6, and Move forward 7B and 7C to post Item 2. 2nd: Sturz. Pass.**
 - d. Public Comment (Limit 3 Minutes) **None.**
2. Discuss/Action: March Minutes: Clarification: approved funds from Building Funds. Kaste, Motion to amend. 2nd Mackie. Pass. Motion to approve minutes, Mackie. 2nd Kotek. Pass.
3. Discuss/Action: Bills Kotek: **Motion to approve bills. Mackie 2nd. Pass. (MOVED)**
4. Tentative Packing & Moving Schedule: **Samma has an indepth tentative schedule. Plans for the shelving and furnishings left behind; probably sale.**
 - a. **Closure June 1st thru 13th; Reopen the 15th.**
 - b. **List of folks expressing interest in shelving or library property (**
5. Discuss/Approve spending from Capital Campaign funds
 - a. Tote boxes for move/future storage: **8 (Qty 4), 35 gal. totes. Mackie motion: Spend \$160, locally. 2nd. Kotek. Pass.**
 - b. Advantage Archives quote (Courier Sentinel and/or Yearbooks): **After discussion, Kaste suggests checking in with the Historical Society. Also check to see what we may already have digitalized, and how we can get it online. Tabled to add to the May Agenda, if there is room.**
 - c. Ledgers: Board, Petty Cash, Capital Campaign: **Reminder that a Petty Cash procedure. Samma will try to have it done for May. All**

figures should be up-to-date, aside from Capital Campaign, which denotes only FOCCL deposits.

d. Endowment Check for deposit. **Mackie & Kaste will deposit.**

(REGULAR AGENDA)

6. Director's Report

a. Summer Reading 2026: **Mackie: would like to see less "thing" giving away. Make this a goal for 2027.**

b. Nabor Days Collaboration: **Movie on Saturday, Chalkfest Thursday thru Saturday with prizes on Sunday before Parade.**

7. Discuss/Approve Student Intern wage/stipend: **Mackie Motion: \$10 /hr for 8 hrs, for 12 weeks. -Withdrawn. Tanya motion: 1 Student Worker, \$10/hr, 10hrs, 10 weeks, funds paid for out of current budget. 2nd Kaste. Samma will illustrate some movements in the budget to off-set the cost. Pass.**

8. Information: Collection Development Practices

a. Discuss: Possible updates to Collection Development Policy. **Tabled to May Meeting.**

9. Building Project Updates

a. Updates

1. 1st Audit total - **\$750 to BakerTilly.**

2. Capital Campaign: **Goal reached and exceeded!**

3. Awareness Committee

1. **Donor Wall mural being done this week. \$250 paid for donor placards. Samma working on Donor Book.**

2. **Soft Opening and Grand Openings, as well as 70th Anniversary. Lots of planning happening.**

3. **Golf Scramble, Thursday August 13th, planned by Capital Campaign. Looking for more volunteers.**

4. Shelving & Furniture Bids: **Shelving bid accepted by VB.**

Other bids coming up to be approved.

1. **Mailbox: Issue with box location due to HWY 27**

being redone in 2027. Samma will renew the PO Box.

2. **Appliances: April 23rd delivery.**

10. Adjourn: **Kaste motion to adjourn. Mackie, 2nd. 5:59 PM.**

For additional accommodations, please contact the library director.

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