



LIBRARY BOARD ANNUAL MEETING Minutes: Monday, October 14, 2024

TIME: 4:30 PM

PLACE: Cadott Community Library

Virtual: bit.ly/caLibraryBoard

AGENDA:

1. Call to order

- a. Roll call, compliance with open meeting law

Nick Kotek- Here

Ron Duncan- Here

Diana Mackie- Here

Cookie Kaste- Here

Tanya Skalecki-Here

- b. Approval of Agenda-Correction to September-Motion by Diana, 2nd
Nick

2. Public Comment (Limit 3 Minutes)-None

3. Approval of Past Minutes-Diana made some suggestions with corrections.
Motion by Cookie, 2nd by Nick

4. August Bills-Correct "September"

- a. Spectrum Bill-Spectrum had the library address wrong. Spectrum has been charging for two lines. Internet bills will be separated from phone bills. We were getting a good bundle deal but now we will be on a higher rate. The new monthly \$99.98 internet and \$99.98 for two phone lines.
- b. Accounting Reports-Samma reviewed-Budget vs. Actual
- c. Current Budget Remainders-

5. Director's Report-See report. Diana is requesting previous information on each report. Samma took notes and will work to include the requested information.
6. 2025 Library Budget-Reviewed the budget realities of the decrease in funding. Motion made by Diana budget with an additional column with a funding request to include a visual of how many materials we can purchase. Tanya 2nd.
7. Building Project Update
 - a. Grant Award & General Updates-Cookie discussed an appointed position Campaign & Building Committee. Tanya made a motion to appoint Cookie as the Building Campaign/Building liaison. The motion was not seconded.
 - b. Updated FAQ-Motion to table-Diana, 2nd Nick
 - c. Review of Naming and Meeting Room Policies-Motion to table-Diana, 2nd Nick
 - d. Meeting dates for Building Committee, Capital Campaign, and additional Special Board Meetings (if necessary)
8. Director's Review-Motion made by Diana to table until November. For Samma to complete a self-evaluation of her performance goals. Cookie 2nd.
9. Adjourn

For additional accommodation, please contact the library director.
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