

LIBRARY BOARD ANNUAL MEETING Minutes: Monday, September 9, 2024  
TIME: 4:30 PM   
PLACE: Cadott Community Library  
Virtual: bit.ly/caLibraryBoard

AGENDA:

1. Call to order
   1. Roll call, compliance with open meeting law

Nick Kotek- Here

Ron Duncan- Absent

Diana Mackie- Here

Cookie Kaste- Absent

Tanya Skalecki- Here

* 1. Approval of Agenda-Motion by Tanya, Nick 2nd

1. Public Comment (Limit 3 Minutes)
2. Approval of Past Minute-Minutes are accepted as read.
3. August Bills-Nick noticed Coast to Coast ($379.96) was missing along with a Walmart receipt ($8.44). Samma will update the August Bills to reflect missing items and put an updated copy in the folder. $2219.20 Motion by Nick, Diana 2nd with the correct total.
   1. Board Account Status-$34,578.93 as reserve funds.
4. Director’s Report
   1. Final SRP Reporting-Board would like Samma to put programming details into the Director’s report each week with upcoming programming descriptions for each month. The board discussed the need for Saturday programming such as crafting activities. September and October Saturday activities are scheduled. Samma to talk to local people about “rewards for reading”.
5. First Draft 2025 Budget

Samma to create a realistic budget with fixed costs with a projected % increase for each based on calling fixed billing companies. No wage increase figures. Additional money should be divided into the budget based on the strategic plan. Diana and Tanya will meet to put a draft budget together once we get the fixed costs from Samma.

1. Building Project Update
   1. Fund Status-$90,146.19
   2. Janet DeJung Memorial-$495 donated and is in the reserve account. Can be used as the board deems needed.
2. Adjourn-5:41 pm.

*For additional accommodations, please contact the library director.*[*www.cadottlibrary.org*](http://www.cadottlibrary.org) *∙ 715-289-4950 ∙* [*cadottpl@cadottlibrary.org*](mailto:cadottpl@cadottlibrary.org)