



LIBRARY BOARD ANNUAL MEETING: Monday, May 13th, 2024

TIME: 4:30 PM

PLACE: Cadott Community Library

Virtual: [bit.ly/caLibraryBoard](https://bit.ly/caLibraryBoard)

AGENDA:

1. Call to order

a. Roll call, compliance with open meeting law

Nick Kotek-Here

Ron Duncan-Here

Diana Mackie-Here

Cookie Kaste-Here

Tanya Skalecki-Here

Samma is also in attendance

b. Approval of Agenda Diana Made the motion, Tanya 2<sup>nd</sup>

2. Public Comment (Limit 3 Minutes)

3. Welcome New Trustee-Cookie and the board welcomed Ron

4. Approval of Past Minutes-Tanya made the motion, Diana 2<sup>nd</sup>.

5. Approval of Bills-Cookie made a motion, Tanya 2<sup>nd</sup>

6. Director's Report-See Report Samma has not heard back about the author coming to the book club. Samma will be in Eau Claire on Thursday at the L.E. Phillips Library and may not be in on Friday. Sharlene is completing internship hours through the library. Samma will get summer activities posted.

Cookie made a motion to create a financial and personnel committee and report back by September. Tanya 2<sup>nd</sup>.

Cookie and Diana suggest we have a financial committee by September.  
Diana & Tanya will meet in July.  
Cookie suggested we have a staff handbook committee by September.  
Cookie and Nick

7. Building Update-4.3 million Grant application due on July 11<sup>th</sup>. Village Board to decide on May 20<sup>th</sup> if they will apply for the Grant. Does the Village want a new library?
8. Annual Meeting Items
  - a. Officer Positions: Nick nominated Diana for President, Diana accepted the nomination, Tanya 2<sup>nd</sup>, Tanya nominated Cookie for VP, Cookie accepted, Diana 2<sup>nd</sup>. Diana nominated Tanya for Secretary, Tanya accepted the nomination, Cookie 2<sup>nd</sup>.  
Board meetings will stay on Mondays at 4:30pm.
  - b. Review of Bylaws- The Board agreed the Bylaws look good as written.
9. Review of Strategic Plan for upcoming grant opportunities. Put on the calendar to review the Strategic Plan at least quarterly.
10. Adjourn Cookie made a motion, Tanya 2<sup>nd</sup>.

*For additional accommodations, please contact the library director.  
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