



LIBRARY BOARD ANNUAL MEETING MINUTES: Monday, August 12,
2024

TIME: 4:30 PM

PLACE: Cadott Community Library

Virtual: bit.ly/caLibraryBoard

AGENDA:

1. Call to order
 - a. Roll call, compliance with open meeting law-4:35pm
Nick Kotek-Absent
Ron Duncan-Here
Diana Mackie-Here
Cookie Kaste-Here
Tanya Skalecki-Here
 - b. Approval of Agenda-Cookie made a motion, Tanya 2nd.
2. Public Comment (Limit 3 Minutes)
3. Approval of Past Minutes-Tanya made a motion, Ron 2nd.

Reviewed previous intentions were for committees to meet in July, this did not happen- Diane & Tanya Financial Committee. Cookie & Nick for Personal Committee.

Reminder to review the strategic plan once a quarter.

The internship person has completed her time at the library.

4. Bills & Financial Check
 - a. Review of paid May-June bills (June/July meetings)
 - b. Approval of July Bills-Cookie made a motion, Tanya 2nd.

- c. Budget Remainder-Discussed how to separate the following funds: Endowment, Memorials, and Donations go to the Board/Reserve account and will be tracked on an Excel spreadsheet.
5. Director's Report-See Report-Samma has used most of her hours so Laura will cover Saturdays. Samma will be flexing hours (vacation and time early and later to work on admin items) September-November 2 days a week. Cindy and Laura will be covering during this time. Celebrating summer reading-Kids love pocket pals. Participation has doubled since last summer. Book Clubs didn't show much participation, so Samma is moving to run a Food Club "Taste the World".
 - a. Programing/SRP Reporting
 - b. Fall Program Planning
6. Building Project Update
 - a. Grant Application Update-Could be as early as October to get the grant.
 - b. Janet DeJung Memorial- Around \$550 deposited. Some funds will go to the building fund per the request of the giver/s. Someone from the building committee will reach out to see where the individuals want the donation to go. Cookie will check with the building committee.

The next meeting will be September 9th, 2024, at 4:30 pm. Cookie and Ron will not be in attendance.

7. Adjourn-Motion made by Tanya, Cookie 2nd.

For additional accommodations, please contact the library director.
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