

Library Board Meeting Minutes: Monday, January 8th, 2024  
TIME: 4:30 PM

AGENDA:

1. Call to order
   1. Roll call, compliance with open meeting law
      1. Present: Cookie, Nick, Nicole, Tanya (Online), Diana
   2. Approval of Agenda
      1. 1st: Cookie 2nd: Diana (UP)
2. Public Comment (Limit 3 Minutes)
   1. None
3. Approval of Past Minutes
   1. 1st: Cookie 2nd: Nick (UP)
4. Approval of Bills
   1. 1st: Nick (w/ correction to Baker & Taylor Bill) 2nd: Nicole
5. Director’s Report
   1. Samma filled in the board on a few extra details about upcoming staff issues.
6. Building Project Updates
   1. No formal update.
7. Policy Update Schedule
   1. Agreed schedule looks good and will keep us on track.
8. Policy Updates
   1. Homebound Delivery – Review in April
   2. Computer Use – Review in May
   3. Tanya requests that Samma use the Review function on their
9. New Policy Adoption
   1. Social Media – Review in March
   2. Emergency Plan – Review in February
10. TE Discussion: “Making an Artful Ask”, Trustee Training Week 2021 Webinar: <https://vimeo.com/136535420>
    1. Good webinar. Suggested to show to the building committee as well.
11. Other Notes:
    1. Cookie informed the board that she will not be present for the February and March meeting. For the annual meeting in May, she is willing to stay on as President OR head the building committee, but cannot do both. Other trustees are encouraged to consider the officer positions they may like to step into.
12. Adjourn
    1. 1st: Cookie, 2nd: Diana (UP)

*For additional accommodations, please contact the library director.*[*www.cadottlibrary.org*](http://www.cadottlibrary.org) *∙ 715-289-4950 ∙* [*cadottpl@cadottlibrary.org*](mailto:cadottpl@cadottlibrary.org)