

LIBRARY BOARD REGULAR MEETING **MINUTES**:

Monday, April 10th, 2023
TIME: 4:30 PM
PLACE: Cadott Community Library

AGENDA:

1. Call to order
	1. Roll call, compliance with open meeting law

[x]  Cookie Kaste (President)

[x] Tanya Skalecki (Secretary)

[ ]  Eric Weiland (Village)

[x] Diana Mackie (VP)

[x] Nick Kotek

[x] Director Samma Johnson

[x] Guest: Pat Lenard (Building committee), Cory Scheidler (Cedar Corp.), Sharlene Hakes (Intern)

* 1. Approval of Agenda

[x]  Cookie Kaste (President)

[x] Tanya Skalecki (Secretary) 2nd

1. Public Comment (Limit 3 Minutes)
2. Approval of Past Minutes

[x]  Cookie Kaste (President)

[x] Tanya Skalecki (Secretary)

1. Approval of Bills

[x] Diana Mackie (VP) 2nd

[x] Nick Kotek

1. Director’s Report: See report. No additional questions.
2. Building Committee Update
	1. Meeting with the Village Board-Planned presentation to include the history timeline. Project completion is 2.5-3 million. Points were discussed and planned for the upcoming meeting. Samma will put together a ppt. for the meeting. Cookie, Cory and John will present at the meeting. Cookie will make sure that April has it down specifically for the agenda to approve (get permission) for the library to continue with fundraising and concept design for the site. Cory left copies of the design as he isn’t available for that date.
3. Staff Updates

Laura’s evaluation is completed. Job description signed.

Cindy’s evaluation will get done in the next two weeks. Job description is signed.

Samma trained staff on planning and execution of programming and updating website.

Kyle the student worker is graduating.

Student worker interviews will happen at the end of May. Start in June Tuesday, Wednesday, and Saturday-8 hours total. Samma would like them to lead a teen advisory group as a leadership opportunity.

1. Friends of the Library Update:

The Friends are having a meeting next week 4:15pm on April 19th to discuss the plant sale and Nabor Days.

1. May Annual Meeting
	1. Terms for renewal
	2. Policies for review-Bylaws
	3. Consider changes to board structure
		1. Samma will check in with the IFLS Director on things to keep in mind when adding new members (timing and residential requirements).
	4. Strategic Plan
2. Adjourn

[x]  Cookie Kaste (President)

[x] Tanya Skalecki (Secretary)