



Meeting Minutes

LIBRARY BOARD REGULAR MEETING: Monday, March 13th, 2023

TIME: 4:30 PM

PLACE: Cadott Community Library

Virtual: bit.ly/caLibraryBoard

AGENDA:

1. Call to order

a. Roll call, compliance with open meeting law

- Cookie Kaste (President)
- Tanya Skalecki (Secretary)
- Eric Weiland (Les)
- Diana Mackie (VP)
- Nick Kotek
- Director Samma Johnson

Guest:

b. Approval of Agenda

- Tanya Skalecki (Secretary)
- Nick Kotek 2nd

2. Public Comment (Limit 3 Minutes)-None

3. Approval of Past Minutes

- Tanya Skalecki (Secretary)
- Nick Kotek 2nd

4. Approval of Bills-Added Cedar Ct\$1996.25

- Tanya Skalecki (Secretary) 2nd
- Nick Kotek

5. Director's Report-See report. Child Development Day was quiet. Story Time has been hit or miss probably due to weather. More Story Times on for this month. Maybe there will be more kids for Panda Day on 3.14.23. Timecards will be dropped off with the bills to the Village. Staff Day April 7th. Dan Kitchen with Workforce Resource has a CVTC student who needs to complete an internship. More of a job shadow, 64 hours for the next 2 months will come in 8 hours a week to learn what it is like to be a librarian.
6. Building Committee Update. Cory called and asked if we need anything. Just need to meet with the Village in April. Brochure and FAQ needed by March 27th. See Minutes. Samma will make copies of brochures and FAQ and make packets to hand out at meetings. Cookie is writing an article for the newspaper. The article will target six key areas. Need to get some letters of support for grants. Capital Campaign looked at the donor brochure. Need elements of new (what the library will offer) plus back page of contact information. Haven't decide who will write the acknowledgements.
7. Snow Day Clarification. The Village is asking why the library is closed. Samma is working on communication of when library is going to be closed when weather impacts. Board would like Samma to track snow days and when the library closes early. Look into other library weather/closure policies.
8. CCL weather closure policy. "up to two (2) weather related closures as decided by the Director, staff (excluding student worker) will receive full wages for regularly scheduled hours." Diane made the motion to amend the weather policy. Nick 2nd.
9. For next agenda: Diane discussed that we need to continue to support more programming. We need to have reasons to bring people here.

10. National Library week April 23-29. Worker day, Tuesday, April 25th.

11. Adjourn ☒ Cookie Kaste (President) ☒ Nick Kotek 2nd

*For additional accommodations, please contact the library director.
www.cadottlibrary.org · 715-289-4950 · cadottpl@cadottlibrary.org*