



**SPECIAL MEETING:**

**TIME:** Monday September 19, 2022 at 3:45 PM

**PLACE:** Cadott Elementary Library

**AGENDA:**

**1. Call to order**

a. Roll call, establish quorum, compliance with open meeting law

- Cookie Kaste (President)
- Tanya Skalecki (Secretary)
- Anson Albarado
- Diana Mackie (VP)
  - Nick Kotek (Treasurer)
- Director Samma Johnson
- Guest

**2. Budget Discussion: Setting Wages for 2023**

Board discussed wages increases for 2023. Board went over possible options for a wage increase for employees, the library budget/projections and library needs/goals.

Diana Mackie (VP): Motion made for a 2% increase across employees  
2<sup>nd</sup> by:

- Nick Kotek (Treasurer)

Agreed

- Cookie Kaste (President)
- Tanya Skalecki (Secretary)
- Diana Mackie (VP)

Sustained

- Anson Albarado

Discussion:

Board feels the employees need to stay within their maximum scheduled hours per pay period and not to exceed the following: Director=32 hours per week, Laura=15 hours per week, Cindy =24.5 hours per week, Student = 8 per week

Board would like Director to research camera options to cover downstairs area.  
Director to bring Board some option to consider.

Board discussed defining the retirement at age 55 with at least 20 years of service to be able to qualify for paid leave time off (sick/personal days).

Board discussed a cap on paid leave time off (sick/personal days) at 480.  
Board will discuss these items more at the next Board meeting as agenda items.

**3. Discuss and Approve Movement for Funds for Building Fund**

Pass-Thru account, Board Held, Ending CD

Cookie Kaste (President): Motion made to move the remainder of the funds from pass through funds to building fund

2<sup>nd</sup> by:

Tanya Skalecki (Secretary)

Discussion: None

Unanimous

**4. Discuss and Approval of Hot Spot Use Policy**

Tanya Skalecki (Secretary): Motion made to approve Hot Spot Use Policy

2<sup>nd</sup> by:

Diana Mackie (VP)

Discussion: None

Unanimous

**5. Public Comments-None**

**6. Adjourn -5:11pm**

Cookie Kaste (President): Motion made to adjourn

2<sup>nd</sup> by:

Diana Mackie (VP)

Discussion: None

Unanimous

*For additional accommodations, please contact the library director.  
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