

Review of September 8 Building Committee by Cookie

Update from Cedar Corp - Cory called to say that they had ceased working on the architectural plan until the Village Board officially donates the lot to the library.

**Awareness Committee** has been working on the Donor Brochure. When it is complete, it will be put into nice 2 pocket folders along with a sheet explaining ways to contribute (cash, check, stocks, online), naming rights that may be purchased and the cost, a sketch of the building plans, and a sheet listing contribution levels (below).

Visionary	\$300,000 and greater
Founder	\$100,000 - \$299,000
Benefactor	\$50,000 - \$99,999
Sponsor	\$10,000 - \$49,999
Patron	\$2,000 - \$9,999
Supporter	\$1,000 - \$1,999
Friend*	Under \$1,000

\*Acknowledged but not on donor wall

Procedure: A master list of prospective major donors will be listed on a spreadsheet in alphabetical order. Committee members will select prospective donors (especially if known personally) to call and set up appointments to visit donors at their convenience, bringing the assembled 2 pocket folders. Members will share info about the new building, answer questions, and request donations. Results of the phone call and the visit will be recorded on the master spreadsheet.

After major donators have been contacted, the committee will send a bulk mailing to area residents about the new library building, and ways to contribute.

**Capital Campaign Committee** still needs one or more chairperson(s). The building committee brainstormed a list of individuals and businesses to include on the list of major donors to be contacted.

A list of Grants that may align with our building project will be compiled on a spreadsheet. Once we have an architectural plan and blueprint, along with cost estimates, we can begin applying for grants.

**Friends of the Cadott Library** are working to reinstate their 501(3)c non profit status and will explore options for electronic transfer of donor funds to the Friends of the Library for the new building. They are planning activities for Booya Days, Halloween, and a possible 11/17/22 membership drive.

Future Building Committee meetings will be: 4:30 pm Elementary School Library on October 13, November 10, December 8.

Awareness Committee will meet Thursday, September 22 at Cookie's house at 10:00 am.