REGULAR MEETING: **Meeting Minutes**

TIME: Monday June 13th, 2022 at 4:30 PM

1. Call to order: *Called to Order at:* 4:30pm

**In attendance: Roll call:**

[x]  Cookie Kaste (President)

[x] Tanya Skalecki (Secretary)

[x]  Eric Weiland

[x] Diana Mackie (VP)

[x] Nick Kotek

[x] Director Samma Johnson

[ ] Guest:

2. **Approve Agenda. Approval of Agenda by**:

[x]  Cookie Kaste (President) **2nd by:** [x] Tanya Skalecki (Secretary)

Discussion: None [x] Unanimous.

3. **Approve Previous Month’s Minutes** **Approval of Monthly Minutes by**:

[x] Diana Mackie (VP) **2nd by:**  [x] Cookie Kaste (President)

Discussion: None [x] Unanimous

4. **Approve Bills Approval of May bills by:**

[x] Cookie Kaste (President) **2nd by:**[x] Diana Mackie (VP)

Discussion: Financial reports were reviewed by Board prior to the meeting. [x] Unanimous

5. **Director’s Report:**

Director reported that the Reading with Rabbits event last month went well but wasn’t well attended. May try an evening in the future. The first Storytime in the Park had 4 kids and 2 parents in attendance, and expects issues around the Summer School schedule. A few families are planning to be in attendance for July and August.

Plant sale has been wrapped up. We had a lot of perennial donations and hostas were very popular. The Friends made $306.06 (so far).

Director reported Elijah Kauffeld has started his internship via Auroura for the summer with the library. His sponsor Aurora will be checking in with him weekly. Elijah is 16 years old and will not work at the library without staff supervision.

John sent Director an e-mail about having a Target collection size, which will help the architect with some of the design aspects. Ordinarily, that would be part of a Long-Range Plan (below).

Director reminded the Board that the IFLS Exec Council will be meeting Friday, June 17th for a review of the IFLS Budget. Their budget has items that will affect what we contribute as a MORE library. Primary focus is addition of software specific to library staff, rather than patron use.

Director reported Act 150/Levy requests were sent out at the end of May to three counties. Director indicated that we should receive a nice amount of funds from Chippewa County.

Director reported that there are approximately 13K items in library collection. They are hoping to increase items up to 20K+ with the new library space. We may want to consider policy or planning around using a specific percentage around Endowment funds with that goal in mind.

6. **Discuss: Moving July Meeting Date (Currently: July 11)**

Options to be considered July 7th or July 28th. Director primary concern is to get the bills signed in July. Nick stated that he can stop in on July 11th to sign bills. Diana can serve as back up to sign checks in July.

**Motion to cancel the July Board meeting by:**[x] Diana Mackie (VP) 2nd by:[x] Cookie Kaste (President) Discussion: No additional discussion[x] Unanimous

7. **Building Committee Update:**

John and Cory were at Building Committee meeting and talked about consideration of roof type, bathrooms, and layout flow of new space. Information is posted on the Library Facebook page. The July 7th meeting will be held at the Library. Cookie recommended the meeting start at 4:00pm on July 7th. Nick said it would work for him.

Cedar Corp will be revising our existing contract to begin design and rendering work. Cookie approved the revision process, and the board will approve the updated contract in the future.

A Sign has been posted on the new library site; the sign reads “Future Home of the Cadott Community Library”.

8. **Long Range Plan: Five Year Strategic Plan-2022-2028**

Director reviewed their ideas for the five-year strategic plan with three primary goals: the building project, collection development/maintenance, and expanded programs/events.

The Board agreed to take time to review the strategic plan goal ideas and come with additional ideas at the August meeting. One idea was to add a goal around working with the school and improving our outreach offerings.

9. **Public comments:** None.

10.  **Adjourn:** Time**: 5:15**

**Motion to adjourn by:**[ ] Cookie Kaste (President) **2nd by:** [x] Tanya Skalecki (Secretary)

Discussion: No additional discussion [x] Unanimous