

## Reconsideration of Library Materials Form for the Cadott Community Library

The Library Board delegates the responsibility for selection and evaluation of library materials to the Library Director and has established a materials selection policy with a procedure for complaint about materials in the collection. Completion of this form is the first step in that procedure. If you wish to request reconsideration of a material, please return the completed form to the library director. The material will then be discussed at the next board meeting.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Best Method of Contact: E-MAIL    PRINT    PHONE

Contact Information: \_\_\_\_\_

Are you representing yourself or an organization?:  Self     Organization (\_\_\_\_\_)

Are you a local resident to the Cadott Community:  YES     NO

Do you or someone in your household hold a MORE Consortium Library Card:  YES     NO

Library material type (Circle):

Book    Video    Magazine    Music CD    Audiobook    Newspaper    Other

If Other: \_\_\_\_\_

Title: \_\_\_\_\_

Author/Producer: \_\_\_\_\_

What brought this material to your attention?

Catalog Search    Library Display    Media Discussion    Other: \_\_\_\_\_

What are you asking the Board to consider:

Removal of Material    Restriction of Material    Change of Material Location

Have you reviewed the material **in its entirety**?:  YES     NO

For the following questions, please use space on the back of this form, or attach separately.  
Number responses as listed.

1. What concerns you about the material? What harm do you feel might result from it?
2. What do you think was the creator's purpose in making this material?
3. Have you read any professional reviews of the resource? If so, please list the names of critics and sources of reviews.
4. Are there materials you suggest to provide additional information and/or other viewpoints on this topic?