**02/10/2022 Library Committee Meeting Notes**

Members in attendance: Samma, Cookie, John, Nick (virtual), Kevin, Cody, Mary Ann, Janet.

Samma shared some concerns about updates that are taking place with Google and how that may affect our Google Drive folder. It still works at this time, so she will continue to send us a link to see agendas and pertinent information to the new OneDrive when that is migrated.

Cookie reminded us of the list of libraries to visit. She encouraged all members of the committee to go online and check out the libraries websites. We will sign up for libraries we would like to visit at the next meeting on March 10. Our agenda for these visits will be to get a feel for what would work with our new library and how we could incorporate this into our building. It will also be an opportunity to speak with people to find out what worked/did not work during the process of getting their renovation or new library building. Depending on the number of libraries we want to visit it can be done by one group or divided into smaller groups so we can visit more places.

John Thompson discussed some of the things that will need to take place before we meet with an architect. Such as: what we would want included in our building plans, amount of money we will be able to fund toward this project, how best to make use of the square footage, etc. He also spoke about the purpose and significance of attending Township meetings in the area. He did not see a need to do this until September. He feels the committee is moving forward as needed at this time. He did not feel there were any immediate concerns.

There was discussion about the Friends of the Library gathering at Whispering Pines Golf Course on February 24 at 7 p.m. Invitational brochures have been made up and Cody will be distributing them to local businesses this week. The purpose of this get together is to recruit more members for the Friends of the Library and to share information about our building project and hopefully find more people who will be willing to play a more active role in our Community Library. A full Friends Board is necessary, and Samma has suggested that Brian McConnell step down as President to serve instead as Treasurer, but that will be a decision made at the Friend’s Meeting on the 24th, along with potential dues, etc.

The two sub-committees broke off to begin looking at their individual responsibilities in the upcoming future.

Capital Campaign Committee

* Brainstormed ideas for how best to generate the most money for our project. We see that we will need to concentrate on larger fund raisers such as: Naming rights, matching funds, etc.
* We will be concentrating more on reaching out to individuals or business that will be able to donate larger amounts of money,($10,000 - $30,000 +) and leave the smaller fundraising projects to the Library Friends.
  + Businesses: Chilson, Leisers, Color Center, Citizens Bank, RCU
  + Where do people work?
  + Where do people bank outside of Cadott?
* The committee will also start familiarizing themselves with different types of grants available. Samma has access to GrantStation, and the Eau Claire Library also has a grant database we can utilize. We should also keep an eye on local organizations, like the Chippewa Foundation for their grant cycles

Awareness Committee

* Library Tour Sign-Up: Cookie, Mary-Ann, Janet, and Adele (Currently).
* Awareness Committee is going to take responsibility for creating a billboard to place at the location of the new library to generate awareness.

Our next Building Committee meeting is scheduled for Thursday, March 10. Meeting ended at 5:45 p.m.