Cadott Library Board of Trustees—April 6, 2022 Regular Meeting

*Opening*: The meeting was called to order at 4:30 pm by President Kaste.

*Roll call/Establish Quorum/Compliance of Open Meeting Law*: Board members present included Kaste, Kotek, Mackie, Hager, and Albarado. Quorum was established. We are in compliance of Open Meeting Law. Also present was Library Director Samma Johnson.

*Approval of Agenda*: Motion was made by Kaste/Kotek to approve tonight’s agenda with the correction to the date.

*Minutes of March 14, 2022 Regular Meeting*. Motion was made by Kotek/Kaste to approve March minutes. Carried.

*Discuss/Approve Bills Paid in March were presented.* A motion to approve February bill payments was made by Kotek/Mackie. Carried.

*Director’s Report* *Highlights*: Stats were listed. Samma has a Reading with Rabbits event scheduled for May 11th. Friends’ updates included: updated bylaws, upcoming plant sale, offer of help to man a Friends/Library tent during Nabor Days, and a next meeting date of July 13th. Samma informed us that about 200 new items had been purchased with endowment funds, and they will be identified with stickers. Two new computers arrived quickly and have been installed already. One of these computers will free up a laptop that will now be re-purposed for program use. Samma purchased a small amount of giveaway books, some to serve as prizes for 1,000 Books before Kindergarten, a program for which she encourages patrons to utilize the Beanstack app available. A hard weeding in the YA section was done to make room for new graphics. Our library is planning a Diverse Reading Challenge. IFLS updates included: the approval of CVTC re-joining and former Cadott director Katelynn Nowak being hired for an IFLS position.

*Approve Closure for April 16th* Motion was made by Albarado/Kaste for approval. Carried.

*New Trustee* Applications The board discussed with Samma the merits of the 3 applicants for rural representative, for which Anna Hager is now ending her term. A motion was made by Mackie/Kotek to send our choice forward to the Village Board for approval. Carried.

*Building Committee Report:* 1) There was a motion made by Kaste/Hager (carried) to hire Ron’s Designs for $595 to make and install a sign at our building site. 2) There was a motion made by Kaste/Mackie (carried) to offer the drivers on the first library tour date each a $40 gas card and on the upcoming 2nd tour date a $75 gas card to the first driver and $100 gas card to the 2nd driver. 3) There was a motion made by Kotek/Kaste (carried) to provide a $15 lunch reimbursement to director Samma for her lunch on these dates*.*

*Review and Approval of Updated Reconsideration Form* Samma informed us of the ways in which she will streamline the form and add a pivotal question ensuring materials have been fully read. She told us the policy will be on the website as part of the Collection Development policy. Board members agree that Samma should proceed as she’s sees fit.

*Public Comments: None.*

*Adjournment:* Motion was made by Albarado/Mackie at 6:02 pm to adjourn this meeting. Carried.

Respectfully Submitted,

Diana Mackie