**Library Building Committee Agenda**

**February 10, 2022 – 4:30 PM, Cadott Elementary School Library**

Join Virtually: meet.google.com/moz-dgir-xnt

Join by phone: (US) +1 334-219-5969‬ PIN:

1. Committee Google Folder – Review, Access and Questions
	1. Upcoming Google Drive shift to OneDrive by Microsoft
2. Friends of the Library Membership Effort
	1. Meeting: February 24th, 6 PM, Whispering Pines Golf Course
	2. Friends pay for pizza, Buy Your Own Refreshments?
	3. Dues: Individual, Family/Lifetime Memberships or remain free?
	4. Other means to recruit members
3. John - Suggestions, updates, answer questions  (Which committee should seek  township funding? Revisit timeline? Are we missing anything?)
4. Divide into Committees
	1. Establish Committee President
	2. Establish Representative to Library Building Committee (Cookie, Samma, Eric/Anson,  Nick, Diana, Janet, or Cody)
	3. Establish Secretary to record meetings and post on Google Doc (or give to Samma)
	4. Discuss whether more committee members are needed and how to reach them

***Capital Campaign Committee Suggestions***

* 1. Brainstorm and record an ongoing list of fundraising opportunities
	2. Create ongoing list of potential individual donors
	3. Create ongoing list of potential business donors
	4. Investigate possible grants

***Awareness Committee Suggestions***

* 1. Promote Friends membership (school events, mailing, phoning)
	2. Brainstorm/record ways to publicize new library building
	3. List libraries to tour and schedule
	4. Create mailing list for community wide mailing?
1. Assemble for final questions.
	1. Next meeting 4:30 pm, March 10, 2022 at Elementary School Library.
2. Adjourn