Cadott Library Board of Trustees-September 13, 2021 Regular Meeting

*Opening*: The meeting was called to order at 4:31 pm by President Kaste.

*Roll call/Establish Quorum/Compliance of Open Meeting Law*: Board members present included Kaste, Kotek (virtual), Mackie and Hager. Weiland was absent. Quorum was established. We are in compliance of Open Meeting Law. Also present was Library Director Samma Johnson and Corey Scheidler from Cedar Corps Engineering.

*Approval of Agenda*: Motion was made by Mackie/Hager to approve tonight’s agenda. Motion carried.

*Minutes of August 9, 2021 Regular Meeting* were read. Motion was made by Kaste/Hager to approve the minutes as read. Motion carried.

*Discuss/Approve Bills Paid in August were presented.* Motion was made by Kotek/Mackie to approve payment. Motion carried.

*Director’s Report* *Highlights*: Library statistics were shared. August book club was well attended. We will be partnering with Family Resource Center again this October for our reading selection as it is Domestic Violence Awareness month. We received a $1,000 grant from Chippewa Foundation. Job seeker and Social Media kits were part of what these funds were used for. We are still waiting to hear back about the Green Bay Packer Foundation grant. Chippewa County still has a severe COVID 19 rating. Mailers will be going out about our upcoming October 7th community discussion being held at the elementary school. Samma has finished carrying out employee evaluations.

*New Building-Next Steps:*  Board discussion with Corey from Cedar Corps Engineering centered around assessing buildability of the Mills & Hwy 27 site, community outreach, forming a building committee inclusive of highly interested community members, and initiating a capital campaign that would include goal setting and visuals. The board concluded with Corey that our biggest challenges would be getting commitments and adhering to a realistic timeline.

A motion was made by Mackie/Kaste to authorize Cedar Corps to form a proposal to do due diligence on the Mills and Hwy 27 property and to obtain quotations for geotechnical investigations. This motion carried. Corey saw a timeline of having a proposal ready by October, the actual work being carried out over October and November, an update available in November and final recommendations in a formalized report being ready for the board by December.

*2022 Budget-First Pass* Samma presented the board with current budget figures and possible options for next year’s budget. These options reflected factors such as an equitable wage increase for staff and increased contributions (if gained) from the village. Board members decided to set a time for a special meeting to discuss both staff wage increases and the formation of a library building committee.

*Public Comments* There were no public comments.

*Adjournment:* Motion made by Hager/Mackie to adjourn this meeting at 5:48 pm. Motion carried.

Respectfully submitted,

Secretary Diana Mackie