Cadott Library Board of Trustees-July 12, 2021 Regular Meeting

*Opening*: The meeting was called to order at 4:30 pm by V.P. Kotek.

*Roll call/Establish Quorum/Compliance of Open Meeting Law*: Board members present included Kotek, Mackie and Hager. President Kaste and Board Member Weiland were absent. Quorum was established. We are in compliance of Open Meeting Law. Also present was Library Director Samma Johnson.

*Approval of Agenda*: Motion was made by Mackie/Kotek to approve tonight’s agenda. Motion carried.

*Minutes of June 14, 2021 Regular Meeting* were read. Motion was made by Hager/Kotek to approve the minutes with one correction, eliminating an “e” in ifles.web.com. Motion carried.

*Discuss/Approve Bills Paid in June were presented.* Motion was made by Kotek/Mackie to approve June bill payment. Motion carried.

*Director’s Report* *Highlights*: Chippewa County is now at a Moderate COVID Rating and adult vaccination is now over 50%, so Samma has opened the library. All four computers are available now with 1 hour session times and they are partitioned. Items for curbside delivery are now being shelved just inside the doorway as we need to think of a more permanent solution to the cooler which wasn’t holding up. The Pollinator program had one attendee. There were 5 book club participants, and Storytime in the Park averaged 12 attendees. The last Storytime is July 21, and Summer Reading ends on July 31. Samma has mailed in the Facilities Use Request for the elementary school gym for October 7th community discussion that is part of the ALA Grant. Samma is considering buying a voice amplifier which would be useful for general programming, but it also could be used at the community discussion. As soon as our facility request is confirmed, Samma plans on making up some marketing materials regarding the upcoming discussion to post in August/September. Samma recently applied for a Green Bay Packers Foundation grant that could be used for some sports’ equipment kits and sports materials.

*General Covid Update:* This was discussed during the Director’s Report.

Upcoming Meeting Topics--

*Movement on Building Projects* It would be approximately $5,000 for an updated feasibility study with Corey. When the board narrows down a location for a new facility, the board could vote to use money available in their account. Samma will put this matter on next month’s agenda.

Updating Policies (Prioritizing) Samma shared that widening our donations policy and constructing a pandemic response policy should be looked at soon.

*Public Comments:* No members of the public-at-large were present. At this time, Samma reminded that we need to look at board positions during our August Meeting.

*Adjournment:* Motion made by Mackie/Kotek to adjourn this meeting at 5:02 pm. Motion carried.

Respectfully submitted,

Secretary Diana Mackie