Cadott Library Board of Trustees-May 10, 2021 Regular Meeting

*Opening*: The meeting was called to order at 4:32 pm by President Kaste.

*Roll call/Establish Quorum/Compliance of Open Meeting Law*: Board members present included Kaste, Mackie and Hager. Quorum was established. We are in compliance of Open Meeting Law. Also present was Library Director Samma Johnson.

*Approval of Agenda*: Motion made by Kaste/Hager to approve tonight’s agenda. Motion carried.

*Minutes of April 12, 2021 Regular Meeting* were read. Motion was made by Kaste/Kotek to approve the minutes as read. Motion carried.

*Discuss/Approve Bills Paid in March were presented.* Approval was received by Samma from the village to pay our We Energy bill by CC autopay. An official motion to allow our WE Energy bill to be auto paid was made by Kaste/Mackie. Motion carried.

*Director’s Report* Highlights: Stats were shared by Samma, including that no new patron registrations had come out of Child Development Days thus far. Samma is actively implementing plans for the summer reading program by ordering incentive bags, setting up a schedule for story times in the park, talking to the Friends group about providing some snacks, and brainstorming more sponsors for possible prizes. Our beanstack app is up and running so tracking reading time on there is an option. There is a website: cadott.beanstack.com. Samma will market on social media these virtual tracker options in addition to the hard copy provided in the bags that can be picked up. We will have a virtual book club session in May. June will have a virtual/possible hybrid event, about Pollinators with a take-and-make element for the Mason Bee House. Samma says they are ready to start the plant sale and, since all was donated, all sales will be pure profit. Book sale carts will be put out again soon, weather permitting.

*Recognition of Staff* This agenda item was tabled for a future discussion that will allow for an implementation which concurs with an important date, such as a library anniversary or the opening of a new facility*.*

*Programming Policy-2nd Review* The second reading was covered. The board still finds the policy to read well. Next month will be the 3rd and final reading, with the adoption of the policy on the agenda.

*Inclusive Services Assessment: Section 5 was* discussed by Samma with the board. Section 6 will be our read ahead for the next board meeting.

*Public Comments:* No members of the public-at-large were present. No comments were made*.*

*Adjournment:* Motion made by Kaste/Mackie to adjourn this meeting at 5:45pm. Motion carried.

Respectfully submitted,

Secretary Diana Mackie