Cadott Library Board of Trustees-February 15, 2021 Regular Meeting

*Opening*: The meeting was called to order at 4:30 pm by President Kaste.

*Roll call/Establish Quorum/Compliance of Open Meeting Law*: Board members present included Kaste, Kotek, Mackie and Hager. Quorum was established. We are in compliance of Open Meeting Law. Also present was Library Director Samma Johnson.

*Approval of Agenda*: Motion made by Mackie/Hager to approve tonight’s agenda. Motion carried.

*Minutes of January 11, 2021 Regular Meeting* were read. Motion was made by Kaste/Hager to approve the minutes as read. Motion carried.

*Bills Paid in January were presented.* Motion was made to accept the bills as presented by Mackie/Kaste. Motion carried.

*Director’s Report* Highlights: Library statistics were shared by Samma. There were 11 responses to the book club survey. Samma discussed Library Legislation Day and how cards could be completed and sent out to remind the legislature during COVID how libraries remained relevant. Cards will be available curbside. Summer reading plans are starting to be formed. Right now Samma anticipates offering a single Summer Bag which would be completed by self-driven participation. She is also checking with a few of our past volunteers to see if they would be willing to lead outdoor story times. If COVID numbers decrease to a safer level, in-person activities could be created on the fly. Samma requested when school summer reading info goes out that a reference/link to our public library plans could be included. Samma has completed our annual report, and Board President Kaste has signed it. Samma’s primary goals for the remainder of this year include improving program returns and doing some grant writing. In IFLS news, there have been new magazines added to Flipster and there has been progress toward a catalog app. Patrons will be encouraged to opt in to their reading histories. Ancestry.com has extended their free access to library patrons through March.

*Overview of Special Guest Jill H’s information session.* Secretary Mackie shared her notes from our conversation with Jill from Chippewa County Foundation. Jill had had a Q & A with a few of us at our previously scheduled February meeting which could not be held since we didn’t have a quorum.

*Inclusive Services Assessment: Introduction and Section 3 (Who is Responsible).* Samma led us through the reflection sheets. We discussed matters and chose ratings for how we felt our library/board weighed in on the pertinent points on the reflection sheet*.* We will cover the What the Library Has to Offer section at our March meeting.

*Public Comments*. No members of the public were present. There were no comments at this time.

*Adjournment:* Motion made by Hager/Mackie to adjourn at 5:29 pm. Motion carried.

Respectfully submitted,

Secretary Diana Mackie