Monday, May 11, 2020

President Kotek called the virtual meeting to order at 4:35 PM.  Roll was called with Huhn, Kaste, Hagar, Kotek, and Director Samma present.  Mackie joined later.  A quorum was established.

Motion by Huhn/Kaste to approve the agenda.  Carried.

Minutes of the April 13 Board meeting were read by President Kotek. Motion to approve by Huhn/Kaste. Carried.

Motion to approved April bills by Kotek/Huhn.  Carried.

Director Samma read her report.  Curbside pickup of materials is working well, with plans to continue until library reopens.  Cindy and Lora each are working one day in the library, with Samma there at other times.  Patrons may return books in the drop box. Samma continues to offer online programs, and is following current state guidelines of the Badger Bounce Back Plan.

The Library Card Policy was reviewed and two minor changes were made. Motion by Kaste/Huhn to approve the policy.  Carried.

The Loan of Library Materials Policy was reviewed.  Motion by Huhn/Hagar to approve the policy.  Carried.

The Library Records Retention Policy was reviewed.  Motion by Kotek/Kaste to approve.  Carried.

President Kotek asked for nominations for Board President.  Huhn nominated Kotek; Kotek declined.

Kotek nominated Kaste.  Nominations for Vice President – Huhn nominated Mackie; Mackie declined. Mackie nominated Huhn.  Nominations for Secretary – Kotek nominated Mackie. Nominations to offices accepted.  Kaste offered to check time cards if others would be available when she cannot.  Kotek offered to review the bills.

Samma commented that funds may become available to improve library wi-fi.

Motion to adjourn made by Huhn/Mackie as 5:18 pm.  Carried.

Katherine Kaste

Acting Secretary