Cadott Library Board of Trustees-March 16, 2020 Special Meeting

*Opening*: Meeting is called to order by Vice President Huhn at 4:30 PM.

*Roll call/Establish Quorum/Compliance of Open Meeting Law*: Board members present=Huhn, Kaste, and Mackie. Quorum is established. We are in compliance of Open Meeting Law. Also present=Library Director Samma Johnson.

*Approval of Agenda*: Motion made by Kaste/Mackie to approve agenda. Carried.

*Discussion was held regarding proposed library actions during COVID-19 pandemic.* After much discussion, the following two motions were made and approved:

Motion 1: Motion was made by Mackie/Kaste to close the Cadott Library to the public from March 21st through April 5th. This motion carried.

Motion 2: Motion was made by Kaste/Huhn that our Library Director, assistant, and clerk would be paid in full during this closure. Director Samma would report to work 2 days a week during this closure. All other employees would not report to work. This motion carried.

*Other details decided* included that the director would be emptying the book and video drop offs on her days worked and our April 6th re-open date is tentative. We also acknowledged that any mandates from a higher-level governing body (i.e. Cadott Village Board, Governor Evers, CDC/Federal Government) will supersede our decisions. As a board, we will assess the situation again about April 1st and call another meeting around the same time, if needed.

*Public Comments*-none

*Adjournment* motion was made by Kaste/Huhn at 5:26 PM. Motion carried.

Respectfully submitted,

Diana Mackie, Secretary