

Volunteer Application

Date: _____

Full name: _____ Date of Birth: _____

Male Female Over 18? Yes No If not, Grade/Age: _____

Phone: _____ Email: _____

In case of emergency, contact _____ Phone: _____

I am seeking this volunteer position:

- To satisfy school/class/scholarship requirements which I need to complete by _____
- To become a regular volunteer
- To satisfy court-ordered community service

AVAILABILITY

Monday Tuesday Wednesday Thursday Friday Saturday

I am looking for volunteer opportunities that are: (check all that apply)

Weekly Monthly Event Based Project Based Summer only School year only

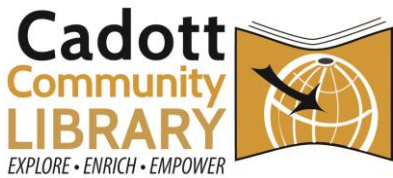
Please list any physical limitation the library should know about:

BACKGROUND

I consent to the Cadott Community Library doing a criminal background check.

Signature of Volunteer: _____ Date: _____

Signature of Parent/Guardian (if under 18): _____ Date: _____



Volunteer Application

Choose the volunteer opportunities that appeal to you. (Mark all that apply)

- Book Sale Volunteer:** Sort and box books for the Friends of the Library books sales and work at book sales. Requires lifting up to 25 pounds.
- Circulation Volunteer:** Read shelves by placing books in order alphabetically and/or Dewey Decimal order. Requires completion of a shelf reader quiz and ability to read fine print.
- Collection Development Volunteer:** Assist with materials selection, processing, deselection and promotion of library materials. Requires ability to read fine print and some computer skills.
- Events Volunteer:** Set up or cleanup for events, circulate flyers or prepare food. Requires walking and ability to lift up to 25 pounds.
- Light Maintenance Volunteer:** Straighten the library in general, refill pencil holders, clean library shelves and materials and straighten shelves. Requires ability to work independently.
- Program/Outreach Volunteer:** Provide assistance with special programs, lead book groups, organize special events or teach classes. Requires ability to work independently and customer service skills.
- Children's Program Volunteer:** Help with children's programs, prepare program materials, serve as a program leader or school age tutor. Requires customer service skills.

AGREEMENT AND SIGNATURE

I certify that all information on this application is true and complete to the best of my knowledge. I authorize Cadott Community Library to complete a background check. I understand that appointment to a volunteer position is contingent upon the completion of background checks. I understand, as a volunteer, that I must abide by the Cadott Community Library's rules and regulation. I understand that as a volunteer, I am not an employee of the Village of Cadott and am not entitled to compensation or benefits.

WAIVER OF LIABILITY

Being a volunteer in the Cadott Community Library carries with it some risk of serious injury, including death. These risks include, but are not limited to those caused by overexertion, the equipment, the facilities, the staff and actions of others. I assume all risk by volunteering at the Cadott Community Library. I release the Village of Cadott, Cadott Community Library and their employees, the Library Board of Trustees and their respective agents from any and all liability which may arise as a result of volunteering at Cadott Community Library. I waive any claim for damages to my property and assume all the risks of such participation in the volunteer duties at the Cadott Community Library.

I have carefully read this document and understand it, with knowledge of the risks involved and the rights that I give up. I waive the rights I might otherwise have and I freely sign this document.

Signature: _____ Date: _____

Parent Signature (if under the age of 18): _____ Date: _____